



Policy on Library Use

Welcome to the Auburn Public Library. We value our customers and strive to treat them with courtesy and respect. We hope you find the library a comfortable, safe and welcoming place. Please be considerate of the rights of others as you use this community facility.

Our expectations...

- Use our materials gently. Take them home to enjoy by using your library card.
- Speak in conversational tones in active areas (e.g. Service Desk, Children's Room) and respect others' need for quiet spaces such as the Grand Reading Room.
- Be considerate of others and communicate with respect to fellow users and staff.
- Use cell phones and other devices while being mindful of others. Set cell phones to vibrate and speak softly. Turn down volume on other devices, or mute in quiet areas.
- When consuming food and drink, beverages must be covered; food is limited to snacks or finger foods. No food or beverages of any kind are allowed in the Computer Lab or Media Lab.
- Pick up your area when you leave including disposing of trash and pushing in chairs.
- Use restrooms appropriately.
- Personal property must be within sight of the owner. The Library is not responsible for items that are lost, stolen or damaged on the grounds of the Library. Items left unattended will be confiscated.
- Children of all ages are welcome to use library materials and participate in library activities; children under eight must be actively supervised by a parent (or caregiver 13 years or older) at all times. They are responsible for the safety, behavior and well-being of their children while at the library. Seating, computers and activities in the Children's Department are reserved exclusively for children or adults accompanied by a child.
- Ask the library staff if you have any questions or need any assistance.

You may not...

- Engage in any activity prohibited by law.
- Bring in more than three bags of personal property that exceed a total size of 24" x 16" x 10" and/or bring in bedding or additional clothing that is not contained within a bag,
- Use disruptive or unsafe behavior, including any conduct that interferes with the use of library services by others or with the functioning of the library staff and/or which may cause damage to library property.

- Take photos or videos of library users and/or staff without their permission.
- Enter any non-public or staff-only areas.
- Bring weapons of any kind into the Library.
- Use bathrooms for unintended purposes such as bathing or laundering.
- Loiter at entrances or on library property.
- Use loud, vulgar, or profane language or gestures; or threaten, insult, or harass others, verbally or physically.
- Engage in sexual harassment or misconduct, or have and inappropriate physical contact.
- Visit obscene or pornographic Internet sites.
- Sleep or exhibit the appearance of sleep anywhere on library property.
- Use any forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookahs), electronic cigarettes (vaporizers), and smokeless tobacco products on library property
- Possess, sell, distribute, consume or be under the influence of any alcoholic beverage or controlled substance.
- Be in the library without shoes or shirt or pants.
- Bring in non-service animals into the library. Service animals (dogs only) must be under control at all times for those with disabilities. Animals which are part of a library program are permitted.
- Rollerblade or skateboard anywhere on the property. Bicycles must remain outside of the building; however, you are welcome to borrow a bike lock.
- Solicit or sell products or services, except as part of a library-sponsored program or library support organization.
- Fraudulently use another's library card and/or number for any purpose.

Behavior of persons, regardless of age, which is disruptive or detracts from library use will not be tolerated. Acting or attempting to act in violation of state, federal, or local law, ordinance, regulation, or library policy is prohibited.

The Auburn Public Library reserves the right to prohibit persons who do not abide by these Guidelines from using its facilities and premises. Library personnel may ask persons who are exhibiting inappropriate behavior to modify their behavior. Non-compliance may result in the individual being banned from the library premises or in arrest and prosecution.

The Auburn Public Library Board of Trustees has established these rules of conduct so that library users and staff have a clean, pleasant and safe environment. We appreciate your cooperation.

Revised and approved by the Board of Directors October 22, 2024.